



# BACHA KHAN DENTAL COLLEGE MARDAN

**PROSPECTUS**  
**2025-26**



**Bacha Khan Dental College, Sheikh Maltoon Double Road, Mardan (23200), Khyber Pakhtunkhwa, Pakistan Tel: +92-937-9230583, Fax: +92-937-9230582**



## CHAIRMAN MESSAGE

It is with great pride that I present the inaugural prospectus of Bacha Khan Dental College as an independent institution — a milestone achieved through years of dedicated effort. As an institute it is a growing community, built on a shared vision. From the beginning, we have aimed to create a space where learning is a blend of knowledge, hands-on skill, clinical confidence, and a strong ethical heart. We believe this approach not only shapes outstanding dentists but also serves our community with compassion.

A key step in our journey has been bringing the Basic Dental Sciences to life within the main academic block of Bacha Khan Medical College. This integration means our dental students learn side-by-side with future medical colleagues, gaining a richer perspective and sharing valuable resources. This achievement is a credit to the tireless dedication of our faculty, staff, and leadership, and I am deeply thankful to each of them.

Today, Bacha Khan Dental College stands as a result of true collaboration. Here, modern facilities, experienced mentors, and a supportive, student-focused culture all unite behind a single mission: to improve healthcare by graduating dentists who are not only skilled, but also principled and community-minded. As we look ahead, our promise remains to guide each student toward becoming a professional who serves with both expertise and empathy.

My heartfelt thanks go to the entire college team for their unwavering commitment. And to every new and returning student, I offer a warm welcome. May your time here inspire you, challenge you, and become the foundation of a fulfilling career dedicated to serving others.

**Prof. Dr Arshad Javaid**  
**Chairman BOGs**  
**MTI MARDAN**  
**BKMC BKDC**



## DEAN MESSAGE

Bacha Khan Dental College started its journey back in 2011 as a department of Bacha Khan Medical College. Prof. Dr. Umar Khitab (late) and I were both working at Khyber College of Dentistry, Peshawar. We decided to start dentistry at Bacha Khan Medical College. Three of us—namely Prof. Umar Khitab (late), Prof. Dr. Ahmad Khan, and I—took the initiative.

Prof. Dr. Zia Ul Islam (Project Director/Principal, BKMC) laid the foundation, and in 2012 our first BDS batch was enrolled. The Department of Dentistry started in a private 7-marla hired bungalow. Over the years, we made huge progress, including undergraduate as well as postgraduate programmes in Orthodontics, Prosthodontics, and Oral and Maxillofacial Surgery. Our hospital grew exponentially, and the number of patients reached hundreds on a daily basis.

On 18th July 2025, the vision I saw back in 2011 and the immense struggle I had been through reached its culmination in the form of the declaration of Bacha Khan Dental College as an independent college by the Government of KPK.

Prof. Arshad Javid (Honourable Chairman BOG, MTI Mardan)—his contribution and help remain woven into the fabric of this institution.

On behalf of all the faculty, students, and staff, I dedicate the establishment of KPK's 2nd independent dental college to our mentor and teacher, late Prof. Dr. Umar Khitab.

**Prof. Dr. Munir Khan**  
**Dean**  
**Bacha Khan Dental College**  
**Medical Teaching Institution (MTI) Mardan**

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## Introduction

Bacha Khan Dental College (BKDC), established in 2011 as a department within BKMC, has evolved into a distinguished institution dedicated to excellence in dental education, patient care, and community service. The first BDS batch was enrolled in 2012, and today the college proudly admits 50 undergraduate students annually through the centralized KMU/ETEA merit-based system.

Beyond undergraduate education, BKDC offers FCPS and MCPS postgraduate training in Orthodontics, Prosthodontics, and Oral & Maxillofacial Surgery, with over 60 postgraduate residents currently enrolled.

The attached dental hospital serves hundreds of patients daily, with morning OPD services and evening IBP (Institution-Based Practice) clinics across all specialties. Our clinical departments include:

- Oral & Maxillofacial Surgery
- Prosthodontics
- Orthodontics
- Operative Dentistry & Endodontics
- Periodontology
- Oral Medicine
- Pediatric Dentistry

The college is supported by well-equipped radiology and laboratory services, ensuring comprehensive diagnostic and treatment capabilities.

## Mission

Bacha Khan College of Dentistry is committed to excellence in education and research, producing skilled dental professionals and health care leaders committed to address the health care problems of the community.

## Vision

To become a prominent regional health centre focused on improving individual and community health and achieving national and international standard of excellence.

## Outcomes

BKDC graduates are prepared to excel in four key domains:

### Domain Core Competencies

1. Scholar & Scientist Apply core scientific knowledge; critically appraise evidence; contribute to research
2. Clinician Perform safe, effective clinical procedures; integrate history and examination for accurate diagnosis
3. Oral Health Advocate Promote preventive practices; understand health policy; address social determinants of health
4. Professional & Leader Demonstrate integrity, empathy, and communication skills; follow ethical and legal standards

## Basic Sciences Departments

The college has the following well-staffed teaching departments of basic sciences, with fully equipped lecture halls, demonstration/tutorial rooms, laboratories and museums.

### Anatomy Department

Anatomy is the study of the human body's structure. It reveals how the body is organized and how its systems function. This knowledge is essential for understanding the relationship between oral health and the rest of the body. For dental students, anatomy provides the foundation for safe and effective clinical practice.



### Physiology Department

Physiology is the study of biological processes of life and the mechanisms that keep a living body functioning. The Department offers high-quality teaching and research in human physiology, building a strong foundation for BDS students. With a highly qualified faculty, the mission is to prepare students for success in medicine through modern teaching methods and core concepts.



### Department of Biochemistry

Biochemistry explores the molecular reactions that sustain life, with medical biochemistry applying these concepts to human health and disease. The department features a well-equipped laboratory. Practical sessions help students develop hands-on analytical skills. The mission is to build a strong biochemical foundation, using innovative teaching like small-group discussions and practical hands on to prepare students for clinical practice and research.

## Oral Pathology

Oral Pathology is a basic science discipline that bridges foundational knowledge with clinical dentistry. It covers the full range of disease processes affecting oral structures and tissues. The course helps students understand, identify, and manage oral and maxillofacial diseases, applying diagnostic techniques to clinical practice.



## Pharmacology Department

Pharmacology is the study of how drugs affect biological systems and how the body responds to them. It integrates knowledge from chemistry, biochemistry, genetics, and cell biology to understand drug sources, properties, and therapeutic uses. The discipline provides a comprehensive framework for treating disease. Students learn drug administration, pharmacodynamics, pharmacokinetics, and rational prescribing for patient care.



## General Pathology

General pathology describes a complex and broad field that involves the study of the mechanisms behind cell and tissue injury and understanding how the body responds to and repairs injury.

General pathology is taught in the second year of BDS. Students undergo a detailed study of Bacteriology, Immunology, Mycology, Virology & Parasitology. Knowledge and understanding of these subjects are essential for dental students as it equips them with the basic understanding of the language and pathologic basis of disease that would help them to institute appropriate treatment or suggest preventive measures to the patient.

The Department of General Pathology has excelled in providing quality education, through elaborate theory and practical classes in state-of-the-art laboratory facilities.



## Community and Preventive Dentistry

Community and Preventive Dentistry focuses on oral health awareness, disease prevention, and hygiene promotion at the population level. Taught in the second year of BDS, the subject covers dental public health, epidemiology, research methods, and primary health care. The department emphasizes community outreach, especially for vulnerable populations, and equips students with skills to care for both individuals and communities



## Science of Dental Material

Dental Materials Science is an applied basic science dealing with the physical, chemical, and biological properties of materials used in clinical dentistry. Understanding these properties helps in selecting materials, predicting clinical performance, and analyzing causes of failure. The course covers items like composites, cements, ceramics, metals, impression materials, and more, integrating principles of engineering, physics, chemistry, and biology for optimal patient care.



## Oral Biology

Oral Biology is a first-year BDS discipline that focuses on oral hard and soft tissues—enamel, dentin, pulp, and periodontium—as well as extra-oral structures and oral physiology. It includes tooth morphology, the study of tooth form and occlusion, which helps clinicians achieve optimal results in orthodontics and restorative dentistry. The subject builds a foundation for understanding craniofacial health and the molecular basis of oral diseases.



## Clinical Sciences Departments

### Oral Medicine

Oral Medicine sits at the interface between dentistry and general medicine, focusing on diagnosis and management of complex maxillofacial disorders. It covers temporomandibular joint conditions, orofacial pain, salivary gland diseases, and oral mucosal lesions—including potentially malignant ones. The discipline also plays a key role in early diagnosis of medical conditions that first present orally, improving patient prognosis.



### Operative Dentistry and Endodontics

Operative Dentistry and Endodontics focuses on the diagnosis and treatment of dental caries, pulpal and periradicular diseases, developmental defects, discolored, and traumatized teeth. The department provides meticulous training to undergraduate students, managing a large patient load from Mardan and surrounding districts. It offers restorative procedures, root canal treatment, and tooth bleaching, equipped to meet all standard requirements.



### Prosthodontics

Prosthodontics is the dental specialty focused on diagnosis, treatment planning, and rehabilitation of patients with missing or deficient oral structures. It restores oral function, comfort, appearance, and health using removable and fixed prostheses such as crowns, bridges, implants, and aesthetic restorations. The department provides excellent clinical services to the community, including rehabilitation after oral cancer, trauma, or birth defects.



## Periodontology

Periodontology is the branch of dentistry focused on the health of the supporting structures of teeth, including the gums and periodontal ligament. The department provides prevention, diagnosis, and treatment of periodontal disorders. Services include scaling, root planning, crown lengthening, splinting, and gum graft procedures. The goal is to equip students with the latest knowledge and skills to manage periodontal disease and support patients with compromised oral hygiene.



## Orthodontics

Orthodontics and Dentofacial Orthopedics focuses on correcting misaligned teeth and jaw structures to improve function and appearance. The department provides interdisciplinary, interceptive, and comprehensive orthodontic care for patients of all ages, led by specialized orthodontists. Its mission is to give students the best possible education while upholding human values and a patient-first approach.



## Oral and Maxillofacial Surgery

Oral and Maxillofacial Surgery is the surgical specialty dealing with the diagnosis and treatment of diseases, injuries, defects, and aesthetic concerns of the jaws, face, head, and neck. It includes reconstructive surgery, dental implants, tumor and cyst removal, and management of craniofacial abnormalities. The department works closely with other specialists such as orthodontists, radiologists, ENT surgeons, and neurosurgeons to provide comprehensive patient care.



## Pediatric Dentistry

Pediatric dentistry provides preventive and therapeutic oral care for children, including those with special needs. The department integrates multiple disciplines such as preventive dentistry, orthodontics, and oral surgery. The goal is to treat children safely while encouraging a positive attitude toward lifelong dental health.



## Orthognathic surgery

Bacha Khan Dental College Mardan has established a multidisciplinary Department of Orthognathic Surgery—the first of its kind in the country—for the comprehensive management of facial deformities. The department provides evidence-based surgical care for dentofacial deformities, facial asymmetry, skeletal malocclusion, and cleft-related maxillofacial conditions. Working closely with orthodontics, it aims to train students and trainees while delivering ethical, patient-centered care in the public sector.



## Department of Implantology

The Department of Implantology is a pioneering new addition at Bacha Khan Dental College, launched to build expertise in implant dentistry from the ground up. Beginning with a strong focus on core principles, diagnosis, and treatment fundamentals, the department is set to be progressively developed with modern implant systems and a purpose-built clinical setup. The vision is to evolve into a comprehensive training centre, equipping students with hands-on skills ranging from basic implant placement to advanced restorative care.



## Admission: Policy & Procedure

The admitting university of Khyber Pakhtunkhwa is KMU Peshawar. The admission policy for public sector medical and dental college of Khyber Pakhtunkhwa prepared under the PM&DC Regulations was approved by Khyber Pakhtunkhwa Govt. and adopted by KMU as admitting authority. For detail of the said forth mention policy the reader is referred to KMU official website.

As per this policy the PAC (Provincial admission committee) KMU announces admission schedule for all public sector medical and dental colleges.

KMU admission committee finalize the admission and prepares a joint merit list for admission in all public sector medical and dental colleges. Like other medical and dental colleges KMU nominate students for Bacha Khan medical and dental colleges according to the seats distribution already made by Govt. of Khyber Pakhtunkhwa

## Seats Distribution

Admission for BDS students at Bacha Khan Dental College Mardan will be joint admission along with the other Public Sector Medical & Dental Colleges of Khyber Pakhtunkhwa.

Every year Entry Test is conducted by ETEA and a merit list is prepared at Khyber Medical University Peshawar. Interviews are held and students are selected according to their merit and choice for the Public Sector Medical & Dental Colleges in Khyber Pakhtunkhwa.

Admission for Bacha Khan Dental College will be as follows

S.No	Students Category	No. of Seats (Total: 50)
1	Total number of students (Boys / Girls): Open Merit	28
2	Self Finance: General	07
3	Self Finance: Foreign	02
4	Merged Area Districts	11
5	Overseas	1
6	General Self Finance: Minorities	1

## FEE SCHEDULE

The fees and subscription of the Bacha Khan Medical & Bacha Khan Dental College for current Session are payable by all the students from 1st year to Final year class irrespective of their year of admission. Revised fee's structure will be applicable to all the candidates from time to time.

Following is the Tuition Fee Schedule:

Nature of Seat(s):

- I. Category A (i)
  - A. Open Merit seats
  - B. Merged districts Seats in Khyber Pakhtunkhwa Medical & Dental colleges
  - C. OPF
  - D. FATA/ Balochistan Project seats.
  - E. Afghan national.

Category-A Fee for Open Merit Category (BDS)

Class	Admission fee	Litigation fee	Exam & skill lab + other	KMU affiliation/ retention fee	Tuition fee	Students fund	Total
<b>1<sup>st</sup> year BDS</b>	3500	5000	13000	15000	36500	14000	87000
<b>2<sup>nd</sup> year BDS</b>			2000	15000	50500	16000	83500
<b>3<sup>rd</sup> year BDS</b>			1000	15000	56750	18000	90750
<b>4<sup>th</sup> year BDS</b>			2000	15000	62825	20000	99825

III. Category B (Self Finance Seats)

I. General Self Finance Seats

II. Foreign Self Finance

Category-B-II Fee for General Self Finance (BDS)

Class	Admission fee	Litigation fee	Exam & skill lab + other	KMU Affiliation/ Retention fee	Tuition fee	Students fund	Total
<b>1<sup>st</sup>Year BDS</b>	3500	5000	13000	15000	762000	13500	812000
<b>2<sup>nd</sup>Year BDS</b>			1000	15000	817000	17000	850000
<b>3<sup>rd</sup>Year BDS</b>			1000	15000	867000	17000	900000
<b>Final Year BDS</b>			1000	15000	917000	17000	950000

Category-C, fee for Foreign Self Finance (BDS)

Class	Admission fee	Litigation fee	Exam & skill lab & other	KMU affiliation/retention fee	Tuition fee	Student fund	Total
<b>1<sup>st</sup> year BDS</b>	3500	5000	13000	15000	USD=7000	14000	USD=7000 RS: 50500
<b>2<sup>nd</sup> year BDS</b>			1000	15000	USD=7000	16000	USD=7000 Rs: 32000
<b>3<sup>rd</sup> year BDS</b>			1000	15000	USD=7000	15000	USD=7000 Rs: 31000
<b>4<sup>th</sup> year BDS</b>			2000	15000	USD=7000	12000	USD=7000 Rs: 29000

## College Administration

The College is headed and administered by a Dean, who is appointed by the Board of Governors (BoG). The BoG is constituted by the Government of Khyber Pakhtunkhwa under the Medical Teaching Institutions (MTI) Act, 2015, as amended from time to time.

The Dean is assisted by the Associate Deans, other senior faculty members of the College, and the Academic Council.

The Dean will :

1. Be the head of the Dental College.
2. Be responsible for all undergraduate and postgraduate medical teaching and research.
3. Carry out all academic/administrative and financial responsibilities assigned to him by the MTI Act. /BoGs.
4. Represent the College at Institutional Management Council and other necessary forums.
5. Discharges all academic duties entrusted to him and deals with all the matters of academic interest in the Institution at all time.
6. Draw and promulgate the detailed teaching program for students in accordance with the decisions of the Academic Council and Pakistan Medical Commission.
7. Approve the agenda of the meetings of the college academic Council.
8. The Dean/ Associate Dean will sign and issue academic certificates in respect of the students.
9. Preside over the various academic functions of the college.
10. Be responsible for the compilation of all medical education and research data in the institution.
11. Carries out all other duties that may be assigned to him from time to time by board.





# MTI-BACHA KHAN DENTAL COLLEGE MARDAN



## BDS Tentative Academic Calendar, Session 2025-2026

Activities (Extra-Curricular Activities, Gazette Holidays, Vacations)	Date	1st Year BDS		2nd Year BDS		3rd Year BDS		Final Year BDS		
		Week No.	Year I Modules	Week No.	Year II Modules	Week No.	Year III Modules	Week No.	Year IV Modules	
	05/01/2026 09/01/2026			1						
	12/01/2026 16/01/2026			2		1				
	19/01/2026 23/01/2026	1	FOUNDATION MODULE	3	FOUNDATION -II	2	CLINICAL DENTISTRY 1			
	26/01/2026 30/01/2026	2		4		3				
Kashmir Day	02/02/2026 06/02/2026	3		5		4				
	09/02/2026 13/02/2026	4		6		5				
	16/02/2026 20/02/2026	5		7		6				
	23/02/2026 27/02/2026	6		8		7		BLOOD & IMMUNOLOGY 2	1	1st Term
	02/03/2026 06/03/2026	7		9		8			2	
	09/03/2026 13/03/2026	8		10		9			3	
Eid Ul Fitr	16/03/2026 20/03/2026				4					
Spring Vacations	23/03/2026 27/03/2026					5				
	30/03/2026 03/04/2026	9		10		6				
	06/04/2026 10/04/2026	10		11		7				
Sports Week	13/04/2026 17/04/2026	11	PAPER A 9 <sup>TH</sup> & 10 <sup>TH</sup> APRIL	13	PAPER E 16 <sup>TH</sup> & 17 <sup>TH</sup> APR	12	8			
Labour Day 1 <sup>st</sup> May	27/04/2026 01/05/2026	13	CRANIOFACIAL MODULE	15	PRECLINICAL 1	14	9			
	04/05/2026 08/05/2026	14		16		15	10			
	11/05/2026 15/05/2026	15		17		16	11			
	18/05/2026 22/05/2026	16		18		17	12			
Youm E Takbeer	25/05/2026 29/05/2026	17	PAPER B 25 <sup>TH</sup> & 26 <sup>TH</sup> MAY	19		18	13			
Eid Ul Adha	01/06/2026 05/06/2026	18	CERVICOFACIAL MODULE	20	PAPER F 1 <sup>ST</sup> & 2 <sup>ND</sup> JUN	19	14			
	08/06/2026 12/06/2026	19		21	PRECLINICAL 2	20	Paper I 8 & 19-06-26 CERVICOFACIAL 2	15		
Summer Vacations From 15 <sup>th</sup> June 2026 to 16 <sup>th</sup> August 2026 Ashura Independent Day 14 <sup>th</sup> August					Students Electives Rotation All Community Dentistry & Pharmaceutical Tours					
	17/08/2026 21/08/2026	20	GIT & UGS	22	PRECLINICAL 2 PAPER G 16 <sup>TH</sup> & 17 <sup>TH</sup> SEP	21	CERVICOFACIAL 2	16	2nd Term	
Eid Milad Un Nabi SAW	24/08/2026 28/08/2026	21		23		22		17		
	31/08/2026 04/09/2026	22		24		23		18		
Literary Week + Funfair	07/09/2026 11/09/2026	23		25		24		19		
	14/09/2026 18/09/2026	24		29		25		20		
	21/09/2026 25/09/2026	25	CARDIOPULMONARY PAPER C 08 <sup>TH</sup> AND 09 <sup>TH</sup> Oct	Preparatory Leave	26	CARDIOPULMONARY 2	21	Final Term		
	28/09/2026 02/10/2026	26			27		22			
	05/10/2026 09/10/2026	27			28		23			
	12/10/2026 16/10/2026		Preparatory Leave	29	GIT & UGS 2 Paper J 19 & 20-10-26	24				
	19/10/2026 23/10/2026		Preparatory Leave	30		25				
	26/10/2026 30/10/2026		Annual Exam: Paper A Paper B Paper C	Annual Exam: Paper D Paper E Paper F Paper G Paper Isl/Pk	Preparatory Leave		26	Preparatory Leave Annual Exam:		
	02/11/2026 06/11/2026				27	26				
Iqbal Day	09/11/2026 13/11/2026				28	27				
	16/11/2026 20/11/2026				29	28				
	23/11/2026 27/11/2026				30	29				
	30/12/2026 04/12/2026					30				
	07/12/2026 11/12/2026									
	14/12/2026 18/12/2026									
Quaid Day	21/12/2026 25/12/2026									
	28/12/2026 01/01/2027									

Prepared By: Zia Ullah Examination Section

CHAIRMAN CURRICULUM COMMITTEE

DIRECTOR MEDICAL EDUCATION

DIRECTOR EXAMINATION

Medical Teaching Institution Bacha Khan Dental College, Mardan Medical Complex, Mardan,  
Mail: [examination@bkmc.edu.pk](mailto:examination@bkmc.edu.pk) Phone #. 0937-9230682-83 - 0937-841838, Fax #. 0937-880388,9230681

## THE COLLEGE ACADEMIC COUNCIL

1. Each College will have an Academic Council which will consist of the whole time Chairman of the department.
2. The Dean of the College will be the Chairman / Chairperson of the Council.
3. The Associate Deans ( Undergraduate, Postgraduate and Research) will be the Members of the council. The College Academic Council will:
  - I. Determine the requirements of the Medical and Dental education, evaluation and research in the light of rules and regulations of PMDC, And MTI Act. and regulation made their in.
  - II. Set standards and targets for Medical and Dental education and research for each department. (The council will try to do the necessary capacity building in each department to achieve the desired targets).
  - III. Lay down policy and procedures for academic and clinical governance and support to students including students' career counseling.
  - IV. Facilitate the development of the College learning resources including a Library and strong IT support.
  - V. Be responsible for maintaining discipline in the college premises.
  - VI. Prepare and submit an annual performance report about the college at the end of each academic years.

## ACADEMICS

### COURSE OF STUDIES:

The course of studies for BDS is four academic years. The duration of the academic session for each year depends upon the completion of course work and the recommended minimum teaching hours for each subject (traditional curriculum) or each module (integrated curriculum). The academic session usually extends for 9 months including preparatory holidays and examination.

### CURRICULUM:

KMU has introduced an integrated curriculum of BDS, in full agreement of PM&DC now standards, for all of its affiliated/constituent colleges for the session 2018-19 and onwards. This is a revised system-based curriculum taught in modules, in contrast to the conventional/traditional subject-based curriculum, in accordance with the World Federation Medical Education (WFME's) international standards. The modular system integrates basic sciences with clinical sciences and puts stress on Medical Skills, Knowledge and Attitudes. Islamiyat & Pakistan Studies as a subject is taught in 2nd year as a part of PMDC curriculum.

# RECOMMENDED TEACHING HOURS AS PER PM&DC TOTAL TEACHING HOURS FOR UNDERGRADUATE MEDICAL EDUCATION(BDS)

## Bacha Khan College of Dentistry MTI Mardan BDS Curriculum MAP

1 <sup>st</sup> YEAR	2 <sup>nd</sup> YEAR	3 <sup>rd</sup> YEAR	FINAL YEAR
<ul style="list-style-type: none"> <li>• Foundation</li> <li>• Tooth morphology</li> <li>• Musculoskeletal (Oro-facial and Dental Tissues)</li> <li>• Gastro-Intestinal Tract and Nutrition</li> <li>• Blood &amp; Immunity</li> <li>• Cardiovascular and Respiration</li> <li>• Renal and Endocrinology</li> </ul>	<ul style="list-style-type: none"> <li>• Foundation</li> <li>• Infectious Diseases</li> <li>• Non Infectious Diseases and Neoplasia</li> <li>• Cariology</li> <li>• Oral Health Strategies and Rehabilitation</li> <li>• CNS management and special needs patient</li> </ul>	<p><b>Block 1. Orofacial Diseases and Periodontics</b></p> <ul style="list-style-type: none"> <li>• Periodontology</li> <li>• Oral Pathology</li> <li>• Oral Medicine</li> <li>• Oral Surgery</li> <li>• Operative Dentistry</li> </ul> <p><b>Block 2. Systemic Diseases and their Dental Co-relation</b></p> <ul style="list-style-type: none"> <li>• General Surgery</li> <li>• General Medicine</li> <li>• Oral Medicine</li> <li>• Oral Pathology</li> <li>• Oral Surgery</li> </ul> <p><b>Block 3. Comprehensive Dental Care</b></p> <ul style="list-style-type: none"> <li>• Periodontology</li> <li>• Prosthodontics</li> <li>• Operative Dentistry</li> <li>• Oral Surgery, Oral Medicine, Oral Diagnostics</li> <li>• Community Dentistry</li> <li>• Behavioral Sciences</li> </ul>	<p><b>Clerkship Based Clinical Teaching:</b></p> <ul style="list-style-type: none"> <li>• Operative Dentistry</li> <li>• Orthodontics</li> <li>• Prosthodontics</li> <li>• Oral and Maxillofacial Surgery</li> </ul>

## EXAMINATIONS

Internal assessment & evaluation is done as per PM&DC and KMU Academic Council Rules & Regulations which includes "End-of-Module Exams" and "Block Exams" in the System based curriculum. Comprehensive annual university examinations are held in all subjects in all the professional examinations. In the upcoming academic year. All Professional Examinations will be held as per Modular System-based Curriculum in which the theory papers are MCQs only and skills assessment is Objectively Structured Practical Examination (OSPE) only.

**Table 1: 2nd Year BDS Assessment Plan**

Theory Paper	Modules	Theory Marks	Internal Assessment Theory Marks (10%)	OSPE/OSCE Marks	Internal Assessment OSPE/OSPE Marks (10%)	Total Marks
<b>Paper D</b>	Foundation -2	120	13	120	13	266
<b>Paper E</b>	Inflammation, infection & auxiliary materials	120	13	120	13	266
<b>Paper F</b>	Pre-Clinical I	120	13	120	13	266
<b>Paper G</b>	Pre-Clinical II	120	13	120	13	266
<b>Total Marks</b>		<b>480</b>	<b>52</b>	<b>480</b>	<b>52</b>	<b>1064</b>

**Table 2: Paper-D (Foundation -2) MCQs Distribution**

SNo	Subject	Total MCQs
1	Science of Dental Materials	39
2	Physiology	02
3	General Pathology & Microbiology	16
4	Pharmacology	21
5	Oral Pathology	01
6	Community & Preventive Dentistry	22
7	Pre-Clinical Operative Dentistry	05
8	Pre-Clinical Prosthodontics	07
9	General Medicine	01
10	PRIME	06
<b>Total</b>		<b>120</b>

### Table 3: Paper-D (Foundation - 2) OSPEs/OSCEs Distribution

SNo	Subject	OSPE/OSCE
1	Science of Dental Materials	04
2	Pharmacology	02
3	General Pathology & Microbiology	03
4	Pre-Clinical Operative Dentistry	02
5	Pre-Clinical Prosthodontics	03
6	PRIME	01
<b>Total</b>		<b>15</b>

\*A minimum of 15 stations will be used in final exam.

Total marks will be 120 (Each station will be comprised of 8 marks).

### Table 4: Paper-D Pre-Clinical Operative Dentistry & Pre-Clinical Prosthodontics Content Distribution for OSCEs/OSPEs

Pre-Clinical Operative Dentistry	Pre-Clinical Prosthodontics
Equipment	Junior Prosthodontics
Instruments	Armamentarium
Patient and operator positions	Complete denture
Cross infection control	Impressions in complete denture
	Cast in complete denture
	Denture bearing areas
*Logbooks will be followed for OSPE/OSCE of Pre-Clinical Prosthodontics and Pre-Clinical Operative Dentistry	

**Table 5: Paper-E (Inflammation, Infection & Auxiliary Materials) MCQs Distribution**

SNo	Subject	Total MCQs
1	General Pathology & Microbiology	30
2	Physiology	01
3	Pharmacology	21
4	Science of Dental Materials	28
5	Community & Preventive Dentistry	16
6	Periodontology	04
7	Oral Pathology	10
8	Oral Medicine	03
9	Pre-Clinical Operative Dentistry	02
10	Pre-Clinical Prosthodontics	02
11	PRIME	03
<b>Total</b>		<b>120</b>

**Table 6: Paper-E (Inflammation, Infection & Auxiliary Materials) OSPEs/OSCEs Distribution**

SNo	Subject	OSPE/OSCE
1	General Pathology	04
2	Pharmacology	01
3	Science of Dental Materials	04
4	Oral Pathology	01
5	Pre-Clinical Operative Dentistry	03
6	Pre-Clinical Prosthodontics	04
7	Community & Preventive Dentistry	02
8	PRIME	01
<b>Total</b>		<b>20</b>

\*A minimum of 15 stations will be used in final exam.

Total marks will be 120 (Each station will be comprised of 8 marks).

## Table 7: Paper-E Pre-Clinical Operative Dentistry & Pre-Clinical Prosthodontics Content Distribution for OSCEs/OSPEs

Pre-Clinical Operative Dentistry	Pre-Clinical Prosthodontics
Isolation	Fabrication of custom trays
Class 1 amalgam	Denture base plates
	Fabrication of wax occlusal rims
*Logbooks will be followed for OSPE/OSCE of Pre-Clinical Prosthodontics and Pre-Clinical Operative Dentistry	

## Table 8: Paper-F (Pre-Clinical Dentistry-I) MCQs Distribution

SNo	Subject	Total MCQs
1	General Pathology & Microbiology	18
2	Pharmacology	18
3	Chemistry of Dental Materials	43
4	Community & Preventive Dentistry	25
5	Oral Pathology	05
6	Oral Biology	01
7	Oral Medicine	01
8	Pre-Clinical Operative Dentistry	02
9	Pre-Clinical Prosthodontics	03
10	Paediatric Dentistry	01
11	PRIME	03
<b>Total</b>		<b>120</b>

## Table 9: Paper-F (Pre-Clinical Dentistry-I) OSPEs/OSCEs Distribution

SNo	Subject	OSPE/OSCE
1	General Pathology & Microbiology	04
2	Pharmacology	04
3	Community & Preventive Dentistry	02
4	Chemistry of Dental Materials	04
5	Pre-Clinical Operative Dentistry	02
6	Pre-Clinical Prosthodontics	02
7	PRIME	02
<b>Total</b>		<b>20</b>

\*A minimum of 20 stations will be used in final exam.

Total marks will be 120 (Each station will be comprised of 6 marks).

## Table 10: Paper-F Pre-Clinical Operative Dentistry & Pre-Clinical Prosthodontics Content Distribution for OSCEs/OSPEs

Pre-Clinical Operative Dentistry	Pre-Clinical Prosthodontics
Class II amalgam in pre-molars and molars	Maxillo mandibular relation
	Articulators and articulation
	Anterior teeth set up
*Logbooks will be followed for OSPE/OSCE of Pre-Clinical Prosthodontics and Pre-Clinical Operative Dentistry	

**Table 11: Paper-G (Pre-Clinical Dentistry-II) MCQs Distribution**

SNo	Subject	Total MCQs
1	General Pathology & Microbiology	40
2	Pharmacology	20
3	Chemistry of Dental Materials	30
4	Community & Preventive Dentistry	11
5	Oral Pathology	3
6	Periodontology	4
7	Pre-Clinical Prosthodontics	5
8	PRIME	7
<b>Total</b>		<b>120</b>

**Table 12: Paper-G (Pre-Clinical Dentistry-II) OSPEs/OSCEs**

SNo	Subject	OSPE/OSCE
1	General Pathology & Microbiology	6
2	Pharmacology	3
3	Community & Preventive Dentistry	2
4	Chemistry of Dental Materials	2
5	Pre-Clinical Operative Dentistry	2
6	Pre-Clinical Prosthodontics	2
7	PRIME	3
<b>Total</b>		<b>20</b>

**Table 13: Paper-G Pre-Clinical Operative Dentistry & Pre-Clinical Prosthodontics Content Distribution for OSCEs/OSPEs**

Pre-Clinical Operative Dentistry	Pre-Clinical Prosthodontics
Class 1 and class 2 composite	Tooth Set-up and guidelines, Wax-up
	Laboratory procedures
	Final finishing and polishing
*Logbooks will be followed for OSPE/OSCE of Pre-Clinical Prosthodontics and Pre-Clinical Operative Dentistry	

## CURRICULUM COMMITTEE

Assistant Professor Dr Khaula  
Dr Waqar un nisa

(Chairman Curriculum Committee)  
(Director Dental Education)

## Basic Medical Sciences

Associate Professor Dr Muhammad Naeem  
Dr Rabia Inam Gandapoor  
Dr Atif Ullah  
Dr Idrees  
Dr Husnain  
Dr Zarmina  
Dr Amber Khan

(Community Dentistry)  
(Anatomy Department)  
(Physiology)  
(Biochemistry)  
(Pharmacology)  
(Pathology)  
(forensic pathology)

## Clinical Sciences

Professor Dr Ahmad Khan  
Assistant Professor Dr Huma Hayat  
Assistant Professor Dr Ghulam Ishaq  
Assistant Professor Dr Tahira

(Oral and Maxillofacial surgery)  
(Prosthodontics)  
(Operative and endodontics)  
(Orthodontics)

## (TORs) for Institutional Curriculum Committee

The Institutional Curriculum Committee aims to implement, monitor, and continuously improve an integrated, organ-system-based, student-centered medical curriculum that aligns with institutional outcomes, regulatory standards (PMDC/KMU), and international best practices.

## Institutional Curriculum Committee Structure

### 2.1 Composition

- Chairperson Institutional Curriculum Committee (to be appointed by the Dean from among departmental chairpersons).
- Director Dental Education (DDE).
- All module coordinators.
- Clerical secretary.
- Faculty/Focal persons from all basic and clinical disciplines including representation from Behavioral Sciences and Community Medicine.
- Student representatives (CRs) for each professional year.

## 2.2 Responsibilities

- Oversee academic standards and quality enhancement processes.
- Formulate curriculum-related policies and implementation strategies.
- Conduct regular meetings to review curriculum implementation.
- Review assessment and evaluation results for curriculum effectiveness.
- Approve changes and innovations in teaching/assessment strategies.
- The meeting minutes will be disseminated by the chairman institutional curriculum committee with a formal mechanism to ensure the smooth execution of the curriculum implementation in the hospital.
- Forward unresolved or major changes to KMU through the Director Dental Education and Dean.

## Composition of Module Committees

Each committee will include:

Module Coordinator (senior faculty member)

Module Members (faculty from all relevant disciplines)

Student Representation: recognizing the value of student-centered learning, the inclusion of student perspectives is essential. The Class Representative (CR) from each professional year will be a member of their respective year's module committee. Students' constructive feedback and suggestions will contribute to curriculum improvement and innovation.

## Responsibilities

- The module coordinator will be responsible for supervising and managing all aspects of the module.
- The module coordinator will prepare weekly timetables, notify and disseminate among the students/teachers positively.
- The module coordinator will prepare a study guide according to recent guidelines (including outcomes, learning objectives, table of specification-to align objectives, instructional strategies and assessment techniques, theme-wise integrated timetable, blueprints, and learning resources).
- At the end of every module, an assessment will be conducted from all students consisting of (MCQs, SAQs & OSPE/OSCE). The module coordinator and members are accountable for conducting and overseeing assessments. They must address any issues or student grievances before, during, and after assessments.
- Every module record must be kept by the modular coordinator. All relevant documents will be collected in a file & sent to the Chairman Curriculum Committee / Director Medical Education. The file must contain the academic calendar, proposed teaching hours & achieved teaching hours of various disciplines (to be calculated from the timetable).
- Every module must be evaluated by QEC. QEC should ensure timely submission of curriculum feedback to the Department of Dental Education (DDE).
- The work of module coordinators & members will be reflected in their annual confidential report.

## Meetings and Feedback Mechanisms

Module Meetings:

- A pre-module meeting will be held for making the integrated theme-wise timetables and proper planning of large and small group formats.
- A post-assessment meeting will evaluate module implementation and assessment outcomes. In light of the item analysis report, improvements shall be made in the MCQs.
- Feedback by the students and faculty is mandatory after module completion and must be submitted in writing to the DME by QEC. Constructive recommendations will be reviewed for feasibility and possible implementation.
- Major curricular changes will be communicated to the ICC of BKDC. If institutional resolution is not possible, unresolved matters or significant changes will be forwarded to Khyber Medical University (KMU) through the Director Medical Education of BKDC.

## ELIGIBILITY AND RULES FOR EXAMINATION

1. A student shall be eligible to appear in a professional examination if he / she fulfills the following conditions:
  - a. Has passed all the subjects of the previous examination.
  - b. Has undergone the specified period of theoretical and practical courses and clinical training including demonstrations for the said examination to the satisfaction of the department concerned.
  - c. No student is eligible for university examination without having attended at least 75% upto session 2025 and 80% of lectures, demonstrations, tutorials and practical/clinical work in both in-patients and out-patients in that academic session for session 2026 and onward.
  - d. Has his / her name submitted to the Controller of Examination KMU by the Dean/Principal on clearance by the Head of Department / teacher.
  - e. Has paid the requisite fees for the examination to the KMU and has cleared all the college / hostel dues.
2. Under no circumstance a candidate shall be promoted to attend classes in the second year BDS till he/she has previously passed the entire subject in the First Professional examination.
3. Any student, who fails to clear the 1st Professional BDS and 2nd Professional examination in SIX chances availed or un-availed after becoming eligible for the examination, shall cease to become eligible for further medical education in Pakistan.
4. Maximum of SIX chances availed or un-availed will be allowed to a student to clear First Professional BDS Examination. If a student fails to pass First Professional BDS in stipulated SIX chances, his / her name will be struck off from the college. He/ she will be considered ineligible to undertake BDS studies anywhere in the country.
5. The examination section will not forward the examination form, if any student failed to produce clearance certificate from the college SAS, accountant, hostel warden and the college librarian.
6. A student who in any year, fails to pass a subject / subjects in annual as well as in supplementary examinations, shall not be eligible for admission in next higher class, until he/ she passes the failed subject as per procedure. The same shall neither be allowed to attend the next higher classes, nor will his/her attendance be marked in any way. Any attendance of such students marked in subsequent class, without promotion would be of no legal effect.
7. A student, who fails in any subject, shall be required to attend the lectures and practical courses regularly with the subsequent class.
8. Any student who fails/ is detained in a professional examination both in annual and supplementary in any medical/dental subject shall not be promoted to the next higher class. He/she shall undergo the course of studies in the subject(s) in which he/she failed/ detained and will be required to complete at least 80% attendance in the same class in which he/she has failed. There will be no provisional promotion in any case.
9. A student who re-appears in any professional examination shall pay requisite fee for the examination.
10. A student, who is eligible to appear in the examination but did not take examination for whatever reason, shall be considered to have failed. Any attempt not availed shall be duly counted.
11. Only two examinations, one Annual and one Supplementary of the same professional exam / of the same session / class are allowed in any one academic year. No third or extra supplementary examination is permitted.
12. Any student who fails in both the Final and Supplementary Examinations shall be required to remit 50% of the annual fees
12. A student who has passed his / her BDS examination shall be entitled to the degree Bachelor of Dental Surgery (BDS) from the Khyber Medical University provided that he / she has confirmed to the requirements of Pakistan Medical Commission in vogue which may be changed from time to time.
13. Preparatory leave shall be forty-five (45) days for 1st, 2nd, and 3rd Professional BDS and For Final Professional BDS, the preparatory leave shall be two (02) months.

14. A student who has cleared First professional examination and discontinued his / her studies for a period of 5 years or more will not be allowed readmission. If he wants readmission before that period, he will be allowed to continue his studies from the class he left. However, the validity of an examination will be 3 years. After 3 years the student has to retake the last professional examination.

Note: Any Rule not mentioned here but mentioned in PM&DC & KMU will be applicable until the makes its own rules.

## **CONDUCT & DISCIPLINARY RULES FOR STUDENTS AT COLLEGE**

1. Every student shall be required to attend at least 75 per cent of the lectures/ tutorials/ practical and clinical classes of each subject in each class failing which his/her name shall not be forwarded to the Controller of Examination, of the University for the purpose of appearing in the concerned examination. It applies also to students who are re-admitted after failing in Annual and Supplementary examinations.
2. Repeated absence from lectures, practical's, classes, seminars, demonstrations and from hospital wards for four weeks without justification will make a student liable to be expelled from the college.
3. Clinical students (third and final year) shall be required to do hospital/clinical work during the vacation if necessary.
4. The margin of twenty-five per cent of absence in theoretical/ lectures, practical classes and demonstrations and in hospital practice is intended to cover absence only on account of sickness or special emergency considered justifiable by the Dean. A written application should be sent to the Dean by the student or his/her parent or guardian, reporting his/her illness or cause of absence.
5. Every student is required to attend punctually at the hours notified for lectures, demonstrations, seminars, tutorial classes, practical and hospital wards with a grace period of 05 minutes for attendance.
6. No student is allowed to leave the lecture room, practical class or a hospital ward without the permission of his/her teacher or until the teaching session ends.
7. All irregularities, negligence of duties, breach of discipline and the subsequent actions taken are to be brought to the notice of the Dean by the teacher under whom the student is attending teaching/learning sessions.
8. The students must wear the prescribed uniform of the college as notified by the competent authority, and white overcoat while attending laboratories/dissection hall and the hospital.
9. All the students should display their identity Cards on their chest pocket of overall.
10. Students are required to observe discipline and shall not make gatherings, noise or play in un- authorized places at all times in the college and hospital premises. Students are forbidden to sign whistle, create noise, make gatherings or indulge in any indecent behavior or activity during and after the working hours.
11. No authorized game is allowed in the college, hostel or hospital premises at any time.
12. Outsiders are not allowed in the college at any time in the college, without prior permission from concerned authority.
13. Any student breaking or damaging any hostel or college or hospital property or any other relevant thing shall be required to pay the cost of repair or replacement and shall also be liable for disciplinary action, which, includes but not limited to, expulsion from college, fine, suspension for definite period or as deem fit by the Dean, depending on seriousness of negligence. The student must avoid misuse or abuse of technology/social networks or any other such available toll against the college administration or college or any of its employees or others.
14. Students are forbidden to address any member or person in authority directly. Any communication intended for such higher authority must be submitted thorough the Dean who will forward it if he considers it just and/or appropriate.
15. Any student desires of addressing the Dean by letter, must do so separately. Joint applications are

entirely prohibited and will not receive attention.

16. Any student who wishes to see the Dean may do so with prior appointment. Students are not allowed to see the Dean or any other authority in groups.
17. Parents/ Guardians are expected to co-operate with the authorities of the college by prevailing upon their wards not take any part in activities against the rules and discipline of the institution.
18. If a student of the college takes part in any political activities, un-authorized acts or conducts himself/herself in an unbecoming manner or in such manner as would interfere with the corporate life or education work of the college, the Dean may take any action he deems proper or refer him/her to the College Disciplinary committee.
19. It is desirable for dental students to engage themselves to reasonable extent in wholesome extracurricular activities such as sports and literary pursuits during leisure time only.
20. No person shall be invited to address a meeting, society in the college premises without prior permission of the Dean. In all cases, the chair shall be occupied by a responsible person approved for the purpose by the Dean. The subject of debate shall be fixed after obtaining the approval of the Dean in advance. No objectionable political or controversial content is permissible.
21. No student shall address a Press Conference, nor write to the press on the political or related subject or matters concerned directly with administration of the College, University or any Government or Educational institution in Pakistan or abroad. No poster or banners shall be put up without the approval of the Dean.
22. No student in the college shall be permitted to have any connection with a private dispensary or a consulting room to pose or work as a dental practitioner.
23. No society may be set up by the students nor any meeting held in the college premises without the written permission of the Dean.
24. In case of complaint it will be investigated first by the chairperson/ Head of Department concerned. If it is of serious nature it will be forwarded to the disciplinary committee through Dean for further investigation and their recommendations will be forwarded to the Dean. However, the Dean is fully authorized to accept or reject the recommendation of Disciplinary Committee.
25. In dealing with any breach of the discipline, infringement of the rules and regulations mentioned in this prospectus, the Dean may decide to order appropriate penalty including apology, verbal and /or written, withdrawal of scholarship, temporary suspension from the college, removal from the hostel, compulsory migration, expulsion from the college and rustication. If rustication from the college is required, the case will be placed before the College Academic Council.
26. In all cases, leave taken will be at students own risk so as far as percentage of attendance is concerned. Even a medical certificate will not condone a deficiency in attendance. Sick leave even sanctioned on medical certificate leading to absence in an examination will mean failure in that examination.
27. The name of the student who is absent without leave continuously for a period of four weeks will be struck off form the college roll.
28. Students absenting themselves from college or hospital work without any prior permission shall be liable to a fine imposed by the Dean.
29. Continuous absence by a scholarship holder will be reported to the sanctioning department for the cancellation of scholarship.
30. Every student must realize that the duty of the authorities of the Medical/Dental College is to impart medical education to him/her and conduct College and University examination according to statues as laid down in university ordinances for various BDS examinations and according to the regulations of the Pakistan Medical & Dental Council (PMDC) and also to maintain discipline and to run the administration of the college. Every student must, therefore, accept unconditionally the ordinance of the university, recommendations of Pakistan Medical & Dental Council (PMDC) and provisions made in this prospectus including any amendment to be made thereafter. All these have been evolved for the purpose of imparting a sound medical/ dental educa-

tion to the students.

31. Students are not permitted to remain in the lecture room except at the prescribed hours of lectures.
32. Students are strictly prohibited to keep fire arms and other weapons in the hostel, college premises or on their person. The possession/ use of narcotics, drugs, psychotropic and other such controlled substances is also strictly prohibited. Anyone found in possession of or using narcotics or fire arms/weapons will be expelled from the hotel immediately. In case of suspension, any room can be searched without prior notice.
33. All kind of tours should be arranged in vacations / holidays or as deemed necessary with prior approval of Dean.
34. Students have to be present in time at any specified activity of the college.
35. For leave or absence the student must apply in writing, stating the reason for his/her request. Requests are submitted to the Associate Dean (Under graduate).
36. All sick students should report to the teaching hospital of the concerned college before attending any other clinic. The Doctor's advice of Public Sector Hospital duly signed by the in charge of the hospital has to be submitted to the college office.
37. At the beginning of the college year, the students elect a class representative/girls representative (CR/GR) who is supposed to speak on behalf of the class to teachers and committee meetings.
38. Students are not allowed to bring person of any other institution or outsiders into the training programs/ departments without prior permission of the Dean.
39. All students are responsible for care and maintenance of machinery and equipment used during training. They will have to pay for the loss or damage. Breakage and losses are to be reported immediately to the teacher.
40. Students should keep the class room/laboratory/ward clean.
41. Precautionary measures for handling acid etc are to be strictly followed.
42. All accidents, including minor ones have to be reported to the teacher on prescribed proforma immediately.
43. Absentees would be sent to the Dean who may impose fine and take appropriate action.
44. Late comers may be marked absent.
45. Illness leave more than one day would be allowed subject to medical examination and recommendations.
46. The authority may expel a student at any time if it is not satisfied with his/her health, conduct or character.

# RULES AND REGULATIONS FOR STUDENTS AT COLLEGE

KMU has introduced an integrated curriculum of BDS, in full agreement of erstwhile PM&DC now PMC standards, for all of its affiliated/constituent colleges for the session 2018-19 and onwards. This is a revised system-based curriculum taught in modules, in contrast to the conventional/traditional subject-based curriculum, in accordance with the WFME. The students are required to respect their teachers in the college all times.

2. Repeated absence from lectures, practical, classes, seminars, demonstrations and from hospital wards for four weeks without justification will make a student liable to be expelled from the college.
3. Clinical students (third, fourth and final year) shall be required to do hospital work during the vacation if necessary.
4. The margin of twenty percent of absence in theoretical, lectures, practical classes and demonstrations and in hospital practice is intended to cover absence only on account of sickness or special emergency considered justifiable by the Dean. A written application should be sent to the Dean by the student or his/her parent or guardian, reporting his/her illness or cause of absence.
5. Every student is required to attend punctually at the hours notified for lectures, demonstrations, seminars, tutorial classes, practical and hospital wards.
6. No student is allowed to leave the lecture room, practical class or a hospital ward without the permission of his/her teacher or until the class is dismissed.
7. All irregularities, negligence of duties and breach of discipline and the subsequent action taken are to be brought to the notice of the Dean/Principal by the teacher under whom the student is working.
8. The students must wear the prescribed uniform of the college, and white coat while attending laboratories/dissection hall and the hospital.  
Female Students: Flate Maroon color shirt, White FlateShalwar, White Flate Dupatta, Black Shoes white long overall up to knee length, (Maroon color abaya)  
Male Students: White Shirt, white Shalwar/ Gray Trouser, Black shoes white long overall up to knee length. Maroon Colour Coat & Sweeter.  
(Incase volitions of uniform code or volitions of discipline the students can be fined from 100 to 1000 rupees.)
9. All the students should keep their Identity Cards on their chest pocket of overall. Duplicate identity card will be issued on payment of Rs. 300/-
10. Every student shall provide himself/herself with all the prescribed text books and other necessary requisites to enable him/ her to study profitably.
11. Students are required to observe order and be quite at all times in the college and hospital premises. Students are forbidden to blow whistle, create noise or indulge in any indecent behavior or activity in the college and hospital premises during or after the working hours.
12. No unauthorized game is to be played in the college or hospital premises at any time.
13. Outsiders are not allowed in the college.
14. Any student breaking or damaging any college or hospital property shall be required to pay the cost of repair or replacement. In case of willful damage, he/she shall be punished as Dean/Principal may deem fit.
15. Students are forbidden to address any member or person in authority directly. Any communication intended for such higher authority must be submitted by the CRs/GRs to SAS who will forward it to concerned authority.
16. Any student desirous of addressing the Dean by letter must do so separately through SAS.
17. Any student wishing to make a representation on any subject, has the right of direct access to the

Dean at any time during college hours by prior appointment through SAS.

18. Parents/Guardians are expected to co-operate with the authorities of the college by prevailing upon their wards not to take any part in anti-institutional activities.
19. All teachers are accessible at any time for the consideration of difficulties and grievances of the students and will always be pleased to hear them and to give them advice.
20. If a student of the college takes part in any political activity or conducts himself/herself in an unbecoming manner or in such manner as would interfere with the professional conduct or academic work of the college, the Dean may take any action he deems fit or bring him/her before the College Academic Council for proper action.
21. It is desirable for medical students to engage themselves to reasonable extent in wholesome extracurricular activities such as sports and literary pursuits during leisure in order that they may not become too narrowly professional in interest and outlook.
22. No person shall be invited to address a meeting or society in the college premises without prior permission of the Dean. In all cases, the chair shall be occupied by a responsible person approved for the purpose by the Dean. The subject of debate shall be fixed after obtaining the approval of the Dean in advance.
23. No student shall address a Press Conference, nor write to the press including social media on the political or related subject or matters concerned directly with the administration of the College, University or any Government or Educational Institution in Pakistan or abroad. No poster or banners shall be put up without the approval of the Dean.
24. No student in the college shall be permitted to have any connection with a private dispensary or a consulting room to pose or work as a medical practitioner.
25. No society may be set up by the students nor any meeting held in the college premises without the written permission of the Dean.
26. In case of complaint, it will be investigated first by the Head of Department concerned. If it is of serious nature, it will be forwarded to the Disciplinary Committee for further investigation and their recommendation will be forwarded to the .
27. In dealing with any breach of discipline, infringement of the rules and regulations mentioned in this prospectus, the Dean may decide to order appropriate penalty including apology, verbal and/or written, withdrawal of scholarship, temporary suspension from the college, removal from the hostel, compulsory migration, expulsion from the college and rustication. If rustication from the college is required, the case will be placed before the College Academic Council whose decision will be final and the decision will be conveyed to IMC/BoGs, University and Government of Khyber Pakhtunkhwa.
28. In all cases, leave taken will be at students own risk so far as percentage of attendance is concerned. Even a medical certificate will not condone a deficiency in attendance. Sick leave even sanctioned on medical certificate leading to absence in an examination will mean failure in that examination.
29. The name of the student who is absent without leave continuously for a period of four weeks will be struck off from the college roll.
30. Students absenting themselves from college or hospital work shall be liable to a fine imposed by the Dean/Principal.
31. Continuous absence by a scholarship holder will be reported to the sanctioning department for the cancellation of scholarship.
32. Every student must realize that the duty of the authorities of the Medical/Dental College is to impart medical education to him/ her and conduct College and University examination according to statues as laid down in university rules/regulations for the various BDS examination and according to the regulations of the Pakistan Medical Commission and also to maintain discipline and to run the administration of the college. Every student must, therefore, accept unconditionally the rules/regulations of the University, recommendations of Pakistan Medical & Dental Commission and provisions made in this prospectus including any amendment to be made thereafter. All these have been evolved for the purpose of imparting a sound medical/dental

education to the students.

33. Students are not permitted to remain in the lecture room/laboratories except at the prescribed hours of lectures/practical's.

34. Students are strictly prohibited to keep fire arms and other weapons in the hostel, college premises or on their person. The possession/use of narcotics is also strictly prohibited. Anyone found in possession of or using narcotics or fire arms will be expelled from the college/hostel immediately. In case of suspicion, any room can be searched without prior notice.

35. All kind of tours should be arranged in vacations /holidays.

dical Education (WFME's) international standards. The modular system integrates basic sciences with clinical sciences and puts stress on Medical Skills, Knowledge and Attitudes. Islamiat & Pakistan Studies as a subject is taught in 2nd year as a part of PMDC curriculum.

## **RULES REGARDING PAYMENT OF FEES / FINE FOR BDS STUDENTS**

1. All students must pay their fees/dues by the date(s) fixed by the Dean of the college. If any student is unable to pay the dues on the due date, he/she must seek the permission of the Dean for extension of the last date of payment of the dues. If the fee is not paid within one month of due date, the defaulters will be liable to pay rupees Rs. 100 per day.

\* Fines once levied will not be condoned.

2. If the defaulter fails to clear the dues within 60 days after the last due date, the candidate's name will be struck off from the college roll.

3. The candidate may appeal to the college authorities for readmission in the same session. The college authorities may allow readmission on compassionate grounds only after payment of Rs. 50,000. This will be in addition to the college normal fees and other subscriptions.

4. The student who is detained or has failed to pass the examination in both Annual/Supplementary shall have to pay prescribed fees and other subscriptions in full for the class in which he/ she has failed except final year BDS.

5. All those students who have passed/failed in supplementary examination must seek their admission/re-admission forthwith just after the declaration of the result of their classes. All those Students who failed to comply with the above rule (3) will not be allowed to attend the classes or appear in the examination.

6. Fees once paid shall not be refunded including those of migration cases, but in the case of student who is prevented by the illness or other reasons beyond his/her control from attending the college for most of the year for which he/she may be exempted from payment of the whole or part of amount of fee for the year in which such a student re-joins the college. The levy, accounting and disposal of caution money will be at the disposal of the Dean.

7. The name of a student, who has not paid/cleared all the dues of the college, will not be entered in the admission register, nor will he/she be allowed to attend the classes or appear in the examination.

8. If the security deposited is not claimed within a period of 6 months of the date of leaving the college, then it shall not be refundable and will be credited to the student fund maintained by the college for its students.

9. B.D.S. students in each class will purchase their own minor instruments required for their practical/clinical work. Large equipment's like dental chairs, units and other lab machines and materials will be provided by the college.

10. Those students who use the college vehicle for pick and drop, monthly fees will be charged in accordance with the distance from the college. The amount of fee will be decided by the Academic Council from time to time.

# SCHOLARSHIPS AND AWARDS FOR BDS STUDENTS

## SCHOLARSHIPS

- i. MERIT, PATA and FATA SCHOLARSHIP HOLDERS of this Institution are also allowed to avail the opportunity of any other scholarship from non-government source if they deserve. However, no student is allowed to take privilege of more than one scholarship at a time from the Government.
- ii. Students who are getting scholarship will not be entitled to receive the scholarship if he/ she continuously remains absent from the college without first obtaining leave of absence from the Dean or fails in the professional exams.
- iii. In case of breach of any discipline, the scholarship will be withheld.

### **The following scholarship committee is hereby constituted for award MTI BKDC Students Scholarships & final approval:**

Professor Dr Wajeeha	Chairman
Haq nawaz (Account Officer)	Member
Dr Nasir Amin	Member
Dr Junaid Khan	Member

### **TORs:**

This document outlines the terms and conditions for a scholarship committee tasked with awarding scholarships students enrolled in MTI programs (BKDC) are as follows:

1. A centralized scholarship committee is established to oversee the selection and awarding process of scholarships for MTI students.
2. The committee will be composed of members appointed by the relevant authority, including faculty representatives, administrative staff, and other stakeholders. A chairperson will be appointed to oversee operations.
3. The committee will review applications, evaluate them based on various criteria such as academic performance and financial need, conduct interviews if necessary, make final decisions on scholarship allocation, ensure transparency and confidentiality throughout the process.
4. Applicants must be full-time MTI students, meet academic standards, demonstrate financial need, and fulfill any additional criteria set by the committee.
5. Scholarship applications will be invited through official channels, and applicants must submit required documents by the specified deadline to be considered.
6. The committee has the authority to determine the number and amount of scholarships based on available funds and application quality. Awards are subject to fund availability and committee decisions are final.
7. Applicants will be notified of decisions in a timely manner through official channels.
8. The committee reserves the right to amend these terms and conditions as necessary, with any changes communicated to relevant stakeholders.

Applicants are required to adhere to these terms and conditions and accept committee decisions by participating in the scholarship.

## **GOLD MEDALS FOR BDS STUDENTS**

- i. One Gold medal is awarded to the Best Graduate of the Year. Best graduate of the year is one who stands first in the aggregate of all the professional BDS examinations marks, in his/her first attempt.
- ii. One Gold Medal is awarded for standing first in each professional BDS examination in first attempt.
- iii. One Gold Medal is awarded for standing first in each subject in all Professional Examinations in first attempt.
- iv. One Gold Medal is awarded by the University for best graduate of all Dental Colleges of Khyber Pakhtunkhwa.

## **EXTRA CURRICULAR ACTIVITIES**

The students are encouraged to take active part in the extracurricular activities to ensure “Healthy Body, Healthy Mind”. The following societies of the students are allowed in the Medical/Dental Colleges.

1. Literary society
2. Sport society
3. Social Welfare Society
4. Hiking Club

## **THE TUTORIAL (SGD / SGF) SYSTEM**

The object of the tutorial group system is to keep the staff and students in touch with one another and to promote mutual wellbeing and understanding. Each tutor is to look personally into all the difficulties of students (individually) and to report to the Dean of the college for opinion and advice, if any.

- i. The college students are divided into tutorial groups, every group being made up of a proportion of students from each class.
- ii. The group tutors will comprise of teachers of the college.
- iii. Students once placed in a group will remain in that group until he/she leaves the college. Under no circumstances transfer of a student from one group to another will be permitted.
- iv. The tutor -in-charge of the group will meet the respective group students as occasion arises.
  - 1) Students have to be present in time at any specified activity of the college.
  - 2) For leave or absence of the student must apply in writing, stating the reason for his/her request. Requests are submitted to the Dean.
  - 3) All sick students should report to the teaching hospital of the concerned college before attending any other clinic. The Doctor’s advice etc. has to be submitted to the college office.
  - 4) At the beginning of the College year the students elect a class representative who is supposed to speak on behalf of the class, in all matters concerning the student’s community. The class representative can be asked to represent his/her class to teachers and committee meetings.
  - 5) Students are not allowed to bring any unauthorized persons that are not part of the staff or the students into the hostel or college premises without previous permission of the Dean.
  - 6) Students have to wear white coats during practical and clinical work.
  - 7) All students are responsible for the good care and maintenance of machinery and equipment used during training. They will have to pay for any loss or damage incurred. Breakage and losses are to be reported immediately to the teacher.
  - 8) Students should keep the class room/Laboratory/ward clean.
  - 9) Precautionary measures for handling dangerous substances/chemicals are to be strictly followed.
  - 10) All accidents, including minor ones have to be reported to the staff immediately.

- 11) Absentees would be sent to the Dean who may impose fine and take appropriate action.
- 12) Illness leave more than one day would be allowed subject to medical examination and recommendations.
- 13) The Authority may expel a student at any time if it is not satisfied with his/her conduct or character.
- 14) Indulgence or participation in political, regional, ethnic, caste or sectarian based activities are strictly prohibited.

## **TIMING**

- a) All students must be in the college by 8:00 AM on all working days.
- b) The students must not be late to the lecture without a valid reason, and must attend all teaching and training activities punctually according to the time table. Late comers may be marked absent.
- c) Students are not allowed to leave the College without a valid reason.

## **VISITORS**

Visitors will not be allowed to see students during classes/ practical/ wards etc.

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## **CLEANLINESS**

Students are responsible for the cleanliness of their own hostels, dormitories, classrooms and laboratories.

## **CLOTHING**

- d) All students must wear the authorized uniform during Practical and hospital duty, and on such other official occasions as the administration may designate.
- e) All students must be decently, neatly and cleanly dressed at all times.
- f) Students are not permitted to make any alteration in their uniforms.

## **INTOXICATING DRINKS AND DRUG ABUSE**

Possession of substances of abuse such as alcohol, opium products, ICE and any other substances of intoxication and/or poisons is strictly prohibited.

## **NOISE**

Unnecessary noise is not allowed in the college/ hospital/hostel premises.

## **SMOKING**

Students are not allowed to smoke within the College, Hospital and Hostel premises.

## **USE OF ABUSIVE LANGUAGE**

No student is allowed to use abusive language at any time.

## **RIOT**

Participation in any riots, strikes, boycott and demonstrations are strictly prohibited.

## **WEAPONS**

Possession of arms, explosives and other weapons are strictly prohibited.

**FIGHTING AND ASSAULT:** No fighting and assaults shall be tolerated.

# RULES AND REGULATION FOR HOSTELITE STUDENTS BKDC, MARDAN

Before the hostel admission read the following rules & regulations:

1. Students are required to deposit dues in advance. Late fee will be applicable after the due date.
2. Only out district students are allowed for the hostel admission. Local district student having far residency will take proper permission from the provost.
3. The provost has the authority to refuse admission in the hostel whose past record is not satisfactory.
4. Single seater room for one student, Double seater for two students & Triple seater for three students. No one student has the right to claim separate room.
5. The seat allotment will be expired on the last day of final year exam.
6. The student will be responsible to pay the cost of any type of damage done by him.
7. Electric appliances like AC, Iron, Fridge, Freezer, electric Heaters or other electric means are strictly prohibited.
8. Any gathering/party/other activity in the hostel is strictly prohibited.
9. Playing Games, Noising, Loud speaking & Music are strictly prohibited in the hostel/in premises of the hostel.
10. Weapons/firearms & Narcotics are strictly prohibited.
11. Only hostelite students are allowed, Non hostelite will be considered outsiders whose are strictly forbidden. The guest/visitor will be allowed just for an hour after taking written permission from the warden.
12. Any complain/request by the students will be through proper channel.
13. The warden is authorized to visit 24/7 in the hostel rooms and in case of any misbehavior with warden the hostel admission may be cancelled.
14. Changing hostel/changing room without proper permission are strictly forbidden.
15. Closing time of the hostel will be strictly followed.
16. During summer vacation, hostel will remain closed.
17. All notices issued by the warden will be strictly followed.
18. The security incharge BKDC will help the warden in expulsion of the guilty students from the hostel.
19. Ragging/ Fooling are strictly prohibited in the hostel and college premises.

GIRL'S HOSTEL



BACHA KHAN DENTAL COLLEGE MARDAN

BOY'S HOSTEL



BACHA KHAN DENTAL COLLEGE MARDAN

# RULES AND REGULATION FOR HOSTEL DISCIPLINE COMMITTEE BACHA KHAN DENTAL COLLEGE MARDAN

1	Violation of Hostel rules or disobeying the order of the hostel administration.	First time a fine up to Rs. 1000/-
2	Keeping non-residents without permission.	First time a fine up to Rs. 1000/- Second time a fine up to Rs. 3000/- Third time expulsion from hostel.
3	Keeping arms, explosives, intoxicants, drugs or expulsion from hostel, anything alike.	Fine up to a maximum of Rs. 10,000/- and or expulsion from hostel.
4	Indulgence or participation in political, regional, Ethnic, caste or sectarian based activities.	Fine up to a maximum of Rs. 10,000/- and or expulsion from hostel.
5	Causing disturbance in the hostel by playing loud music, using fire crackers or by any other means.	Fine up to a maximum Rs. 5000/-
6	Playing games in the hostel corridors or lawns.	Fine up to a maximum Rs. 1000/-
7	Sleeping in the prayer hall, common room or study room	Fine up to a maximum Rs. 1000/-
8	Misbehavior with hostel staff. Hostel administration or other fellow students.	Fine up to a maximum Rs. 2000/-
9	Pasting posters/notices, wall chalking etc. without prior permission of the hostel warden	Fine up to a maximum Rs. 5000 and or expulsion from the hostel
10	Damage/theft or misuse of hostel property.	Recovery of loss and fine up to a maximum Rs: 5000/- and or expulsion from the hostel.
11	Subletting absence from the hostel disciplinary committee meeting by a student.	For first time a fine of Rs. 1000/- For second time a fine Rs. 5000/- Subsequently expulsion from the hostel.
12	Late entry in the hostel.	Fine up to Rs. 1000/-
13	Keeping Pets.	Fine up to Rs. 1000/- per day
14	Making noise in the corridor	Fine up to Rs. 1000/-
15	Using Mess or study room chairs for their personal use in the rooms.	Fine up to Rs. 1000/- per day
16	Using heaters and AC	Fine up to Rs. 1000/- per day

## HOSTEL RULES AND REGULATIONS

### Short Title and commencement:

- These rules may be called the Bacha Khan Medical College, Mardan and Bacha Khan College of Dentistry, Mardan Hostel Admission, Accommodation and Financial Rules.
- These rules shall come in to force at once.
- These rules shall be applicable on all existing/new resident students of the Bacha Khan Medical College, Mardan and Bacha Khan College of Dentistry, Mardan Hostels.

## SHORT TITLE AND COMMENCEMENT

- i) These regulations shall be called “Medical Colleges Hostel Admission, Residence and Financial Rules”.

## DEFINITION

In these regulations, unless the context otherwise requires, the following expressions shall have the meanings assigned to them. These are:-

- a) Hostel means Boys Hostel and Girls Hostel.
- b) Hostel Administration means Provosts, Wardens & House keeper of hostels.
- c) Warden means any officer or member of the teaching/non teaching staff, appointed by the Dean/Principal.
- d) Boarder means a regular student of the college, allowed under these rules to reside in the hostel.
- e) Employees of the hostel means Hostel Superintendent, Clerks, Bearers, Cooks, Sweepers and other persons assigned the duties in the hostels.

## STAFF AND THEIR DUTIES

### CHIEF PROVOST

- a) All hostels shall have chief provost who is a senior member of teaching staff appointed by the Dean/Principal of the college on the recommendation of the Chief Provost of the concerned college.
- b) He will be responsible for the overall supervision of the concerned hostel.
- c) To Chair the meeting of Assistant Provost/Warden and Superintendent/House Keeper of the hostel on the request of Assistant Provost/ Warden of a hostel in case of emergency of any unforeseen happening.

### ASSISTANT PROVOST

He/she is an officer appointed by Government of Khyber Pakhtunkhwa/IMC/Dean, whose duties include:

- a) Overall supervision of the hostels.
- b) To co-ordinate the activities of all the hostels.
- c) To convene meeting of the Wardens from time to time to discuss matters/problems of students, hostels and to sort out their solutions and to implement all the decisions taken by the authority.
- d) To call a meeting on the request of Warden of the hostel in case of emergencies or any unforeseen happenings.
- e) To intimate to the Chief Provost, all information in respect of matters of importance and shall obtain the sanction for actions proposed and shall consult him on all matters of importance of the hostels.
- f) To indicate quantum of repair/maintenance work with the help of maintenance staff and to intimate cost on annual repair within the hostel, to the Dean for inclusion in the annual maintenance and repair estimates.
- g) To check and approve all kinds of hostel bills.
- h) Supervise Hostel Establishment.
- i) To keep a check on receipts/expenses

## **WARDEN**

- a) The warden shall be directly under the control of the hostel administration that will look after the hostel affairs.
- b) The warden, in all matters requiring approval, attention or advice of the College administration, relating to discipline or change of conditions in the hostel or any deficiency shall inform/report to the Provost Office.
- c) The warden shall make the admission of the students on the prescribed form and will maintain complete record of the students and to issue hostel leaving certificate to a resident student after clearance.
- d) The Warden in consultation with the provost will report all cases of indiscipline or breach of regulations and orders relating to hostel affairs to the Dean.
- e) The Warden shall supervise the activities of bearer and mess contractors and ensure payment of dues by them to the account branch before 10th of each month.
- f) The Warden will not stay out of hostel during night without prior permission of Provost or Dean.
- g) The Warden will be responsible for the safety of hostel property for which he/she shall maintain complete record and also maintain accounts record which will be checked annually by the Accounts Officer and by the Physical Verification Committee of the College. He/ She will be held personally responsible for any damage or loss sustained to the hostel Property.

## **SUPERINTENDENT/HOUSE KEEPER IS RESPONSIBLE**

- a) To implement the hostel's regulations with the help of Warden, Assistant Provost and Provost.
- b) To report to the warden every month about non-payment of various funds like mess dues, room rent, electricity and gas charges etc payable by each boarder from date of his/her admission. He/ She shall also report to the student affairs section about the non-payment of dues.
- c) To physically verify the presence of students in their allotted rooms and to check and report the stay of outsiders in the hostels to the warden.
- d) To maintain and prepare the list of monthly mess dues of each boarder.
- e) To check the attendance of the staff working in the hostel and to keep their leave record in their personal files.
- f) To maintain the stock register of permanent and consumable items such as crockery, furniture and other articles of the hostel.
- g) To check and report the water, electricity and gas problems of hostels and communicate them to the concerned authorities through warden and provost.
- h) To check the cleanliness inside and outside the hostel premises.
- i) To look after the common room.
- j) To prepare demands as per college rules and to route the demands through hostel administration and main store of the college.

## **HOSTEL CLERK IS RESPONSIBLE**

- a) To maintain all sorts of account books, stock register etc.
- b) To help the Superintendent/House Keeper of the hostel and perform all sorts of clerical work.
- c) To perform any other duty assigned by the hostel administration.

## HOSTEL SECURITY

Hostel Security staff will keep liaison with Security Officer of the college for all matters concerning to Security.

## HOSTEL ADMISSION

- a) Accommodation in the hostels is a privilege and cannot be claimed as a right. Accommodation being limited in the hostels may not be provided to all the applicants.
- b) Only those students, who are on the roll of the Medical/Dental College, may be allowed admission in the hostel.
- c) Accommodation in the hostels is to be provided on merit cum seniority basis.
- d) Students having accommodation (personal, or official) within a radius of 20 kilometers of the district where the college is located will not be eligible for hostel accommodation.
- e) Students seeking hostel accommodation are required to apply on the prescribed hostel admission form. Students shall submit duly completed forms along with three passport size photos affixed on the hostel admission form and a copy of the DMC of the last exam passed. The forms after necessary scrutiny will then be forwarded to the office of the Assistant Provost.
- f) The Assistant Provost will prepare a merit list of the applicants after necessary scrutiny of the admission forms. Allotment of hostel rooms will then be done by the hostel admission committee. Handing over/possession may take time depending upon the time required to complete the process of shifting by ex-room holders.
- g) Students will not be allowed to stay in hostel once they appear in the Final Professional MBBS /BDS examination. However, the failed students who will appear in the supplementary examination may formally request for allotment of seat in hostel; the seat may be allotted subject to availability of accommodation and on payment of extra hostel dues and other charges as per rules.
- h) The Provost has the right to refuse admission in the hostel to a student whose past record in the hostel is not satisfactory.
- i) A student who gets admission in the hostel shall occupy his/her room within 7 days. A student who fails to turn up within this period will forfeit his right of admission.
- j) Students are required to deposit hostel dues in advance at the beginning of each session/, failed students are also required to deposit hostel dues in advance.
- k) Hostel Accommodation:
- l) Students seeking admission in hostels shall apply on the prescribed form, available at the office of the Assistant Manager Accommodation/Provost.
- m) Accommodation in hostels is limited. Those who are residents of district Peshawar shall not be entertained.

Admission in hostel is a privilege not a right. Admission in the hostel shall be subject to the availability of space. Students must carefully study and observe the hostel rules.

## Hostel Admission

1. Hostel admission shall be granted only to those students who are on regular rolls of the college as a privilege not right by the Hostel Admission Committee duly notified by the competent authority.
2. Students desiring hostel accommodation shall be required to apply on the prescribed hostel admission form on or before the last date announced for this purpose, subject to the availability of space in the hostels. Students shall submit duly complete form, along with passport size photograph duly attested. The forms will then be scrutinized. No application form for hostel admission shall be entertained after the closing date.
3. Students applying on bi-seater, tri-seaters or four-seater in a room shall submit form in group of 2 students, 3 students or 4 students for which average merit shall be calculated for allotment, those students who failed to submit forms in group form shall be left for ungroup category and they shall not be able to get room on accumulated merit rather their rooms and partners will be decided by administration.
4. The Assistant Manager Accommodation /Provost office of BKDC shall prepare a merit list of the applicants after necessary scrutiny of admission forms.
5. The Assistant Manager Accommodation/Provost has the right to refuse the admission to a student whose past record in the hostel is not satisfactory.
6. Seats in the hostels shall be allocated in proportion to the number of applicants for hostel accommodation. Preference shall be given to those applicants who hail from far-flung areas and do well in terms of merit.
7. Students of district Mardan shall not be granted accommodation in Bacha Khan Dental College Hostels. The hostels admission of any resident student shall be cancelled if at any stage. he/she is found to have a residence (owned/rented/official) in District Mardan during any time of the stay He/she shall be penalized as deemed fit by the hostel and college administration.
8. The hostel authority has the right to refuse/cancel hostel admission of students who misuse their privilege.
9. Hostel admission date shall be announced by the Bacha Khan Dental College administration and there shall be a single date for submission of hostel fee.
10. Hostel admission fee shall not be subject to the allotment and/or allotment process.
11. In case if a student fails to submit his admission fee within the due date, concern warden shall report the names of the students to the Assistant Manager Accommodation/Provost /students affair section.
12. A student can request the cancellation of his/her hostel admission. The student shall be eligible to receive all the refundable amounts if the request is received within one month of the closing date of allotment of hostel accommodation. No refund shall be allowed after that Provided that if any disciplinary proceeding is pending against such student, then refundable amount shall be withheld till finalization of said disciplinary proceedings.
13. A student whose admission is cancelled by the hostel authorities on disciplinary ground shall not be entitled to receive his hostel security.
14. Students that shift to another Dental College shall be entitled to get full refund of hostel admission fee of the current session.
15. Students who fail to complete their degree within the prescribed time (4 Academic Sessions) shall not be entitled for hostel admission. The hostel authorities under special circumstances may consider such application for admission provided the applicant maintains regular attendance in classes.
16. Application for hostel admission, from students whose admission has been cancelled in the past on disciplinary grounds, shall not be entertained.
17. Re-Admission cases may be considered subject to the availability of seats in hostels and validity of the reasons for re-admission. Cases of re-admission bear minimum priority to the hostel authorities.
18. Students who wish to avail hostel facility, shall submit the fee according to the current year fee structure.
19. All residents shall produce a "Certificate" from the concerned hostel warden/superintendent for hostel

admission in the next class/session.

20. Hostel admission shall be charged as session based not annually. However, consumption charges shall be as used by the resident and shall not be charged full annual amount as set by prospectus. Hostel admission fee, room rent, service charges, contingency charges, common room charges and miscellaneous charges are the heads that shall be charged session based.

## Allotment Rules

1. The warden of a hostel shall provide room/seat to a student within seven days of the submission of his/her allotment order. However, handing over/possession may take longer depending upon the time required to complete the process of shifting by ex-room holders.
2. Girl's hostel reserved for female students (including all classes).
3. Cubical rooms shall be allotted to BDS final year students but it is subject to the availability, total number of residents in that particular hostel and competent authority's decision.
4. Rest students of 1st Year to 4th Year in BDS and 1st Year to 4th Year in BDS shall be accommodated in bi-seater, tri-seater or four-seater rooms subject to the availability.
5. Foreign students shall be given priority as per available resource with in rules and regulation formed by administration.
6. Students are not allowed to interchange their rooms in the Hostel with each other without permission of the administration. Any violation shall result in initiation of serious disciplinary proceedings against the violators including cancellation of allotment.
7. Upon completion of final year exams, resident students shall vacate the room within three days.
8. House officers shall not be allowed to reside in the hostel without permission of the competent authority.

## HOSTEL DISCIPLINARY COMMITTEE

Hostel disciplinary committee will comprise of:

- a) Provost
- b) Assistant Provost
- c) Security Officer of the college
- d) Wardens

This committee will be responsible for:

- a) Carrying out enquiry in disciplinary cases in the hostels.
- b) The hostel discipline committee will decide the cases according to hostel conduct and discipline regulations.
- c) The hostel discipline committee may forward the cases needing severe penalties (such as imposition of a fine of more than Rs. 10,000 and or expulsion/ rustication from the college) to the college disciplinary committee.
- d) Any other matter dealing with law and order in the hostels.

## HOSTEL REGULATIONS

- a) No student will be allowed to change the room once allotted to him/her except with prior permission of the warden.
- b) No student will be allowed to keep extra furniture of the hostel.
- c) No student will be allowed to change hostel except with permission of the Provost.
- d) Resident students may be allowed to leave the hostel but only after payment of all outstanding dues.
- e) Private food arrangement within the rooms is not allowed. No resident will overstay beyond authorized period of academic session. In case of overstay of final year student, he/she will have to pay full proportional hostel charges such as electricity, room rent, gas charges and other hostel charges etc.
- f) Resident students are not allowed to use heaters and air conditioners in their rooms. Any violation will lead to imposition of fine, recovery of charges incurred and confiscation of the forbidden item.
- g) Resident students are not allowed to participate in any political activity.
- h) Resident students are not allowed to invite any political figure, scholar or any individual for any speech, lecture or sermon.
- i) Entry of females into boys' hostels and vice versa, is strictly prohibited.
- j) Resident students cannot entertain their guests for a night stay.
- k) Resident students are not allowed to keep any valuables, arms, intoxicants, drugs, rods or daggers, and harmful materials etc in the hostel. Any violation of this rule will result in serious disciplinary proceedings and may lead to imposition of heavy fines and expulsion from the hostel.

## Hostel Mess

1. Each resident student of the hostel shall automatically be considered as a member of the hostel mess unless his membership/allotment is suspended by the resident warden. No member of the mess is allowed to close his mess account for a period of less than three days. A mess member who wishes to close his mess account permanently shall inform the Mess In-charge and office assistant seven days before doing so and that shall be done after a logical reason or else, he is bound to continue the mess.
2. The hostel mess shall be monitored by 'Students Surveillance Committee' comprising of six resident students of the hostel and appointed by the resident warden with approval of the Assistant Manager Accommodation/Provost. The continuation of the members of the Students Surveillance Committee shall be decided upon their progress. The Students Surveillance Committee shall prepare a menu on monthly basis with the approval of the resident warden/ Assistant Manager Accommodation/Provost. A centralized menu shall be applied.
3. One member from each hostel surveillance committee shall be a part of food purchase committee.
4. The resident warden shall supervise and check the mess daily or on alternate day. The Assistant Manager Accommodation/Provost may make surprise visits to the hostel mess as and when deemed necessary.
5. The resident students must deposit their mess dues before the 10th of each month or when the bill is prepared. A fine amounting to 10% of the total dues (rounded to the closest multiple of 10) shall be charged for late payment of dues after due date as and when deemed. The resident warden reserves the right to change the amount of fine to be imposed on the resident students in case of late payments.
6. Concerned warden may close a student's mess facility either temporary or permanently if he/she fails to submit his mess dues within the given timeframe.
7. The hostel mess shall remain open during the prescribed/notified timings for each meal. Resident shall not be allowed to demand food after the prescribed time limit.
8. All the members of the mess shall be served meals in the dining hall. Neither meal shall be served to the students in their rooms nor shall they be allowed to take the meal to their rooms.
9. Resident students must not create any sort of disturbance or discomfort to their fellow students in the hostel mess.

10. Resident students shall not use hostel lawns, common room and other places for lunch, dinner, breakfast or tea.
11. Resident students of the hostel are not allowed to bring food from outside the hostel into the hostel mess or hostel without prior approval of concerned warden.
12. No Resident can close his mess permanently-temporarily without any Medical Reasons.

### Hostel Gate Timings:

Following timings shall be observed for boy's hostel.

Season	Opening Gate Time	Closing Gate Time
Winter	07:00 AM	10:00 PM
Summer	06:00 AM	11:00 PM

All the students are subject to keep the student card issued by college with them in the hostel and college premises. This card will serve as a proof of a student's identity. No student will be allowed entry into the hostel without his card.

### Prohibited Acts:

#### A) Notice and Chalking:

No resident shall be allowed to paste or exhibit any notice printed/hand written or other material, in writing anywhere in the hostel except those duly signed by the hostel warden without prior permission. No resident student is allowed to engage in wall chalking inside the hostel premises.

#### B) Utensils, Furniture and Electric Items Installation:

I. Resident students are not allowed to take utensils from the dining hall/hostel mess and furniture from common room/study room or other place of hostel to their rooms without prior permission. Residents are not allowed to move any hostel furniture or other items from their designated places. Any violation shall be subjected to strict disciplinary action. II. Hostel administration shall provide a bed, a table and a chair to resident students (subject to the availability of said items), they shall be responsible for any loss or damage thereof. Residents who shall destroy or damage any hostel property shall be proceeded against by HDC. All rooms of hostels have necessary electric fitting. Students residing in these rooms shall be responsible for the proper use and safety of these fittings.

#### C) Personal Servants:

I. Private/personal servants are not allowed in hostels. Every hostel is managed with designated staff to look after the need of resident student such as bearers, water carriers, sweepers and gardener etc. The hostel staff is answerable to the warden of the hostel. Any complaint against the staff should be communicated to the warden of the hostel in writing. Hostel staff shall serve the resident students inside the hostel premises according to the duties assigned by the hostel administration.

II. Misbehavior by the resident students with the hostel staff is subject to strict disciplinary action against the perpetrators.

#### D) Valuable Items:

I. The resident students are not allowed to keep valuable items like car, motorcycle, VCR, VCP, LED, Video Camera,

T.V Set, gold, expensive mobile phones, large sum of money etc., the hostel administration shall bear no responsibility in case of any loss/theft/damage.

II. Resident students are allowed to keep computer, laptops without external speakers/woofers in their rooms at their own risk for educational purposes only. The hostel administration shall bear no responsibility in case of any loss/theft/damage.

### Closure of Hostels:

1. The Bacha Khan Dental College hostels shall remain closed during the vacations (summer, winter, Eid and other), all resident students shall be required to vacate the hostels except those who are in examination or allowed by the competent authority due to any reason. Foreign students may be allowed to stay subject to avail-

ability and security conditions with approval of competent authority.

2. After the notification of vacations by the competent authority and/or college administration, all hostellers shall vacate the hostel before the closing date of the hostels.
3. All hostel facilities shall remain close during vacations (including supply of water, electricity, mess and other).

## **RULES FOR GIRLS HOSTEL**

### **INSTRUCTIONS:**

1. Female students shall go straight to their hostels the completion of their classes in their respective departments.
2. Night attendance of the Resident students shall be taken by warden on a daily basis.
3. The Warden and/or housekeeper shall carry out surprise visits to the rooms of resident students.
4. Application for leave and complaint shall be submitted to the Warden. Resident must have their applications signed by the Warden before leaving the hostel premises.
5. Every resident of the Girls hostel must submit a list of three visitors duly signed by her parents/guardian along with photocopies of their CNICs and contact information at the time of admission every year.
6. Only parents/guardian and authorized visitors shall be allowed to visit female resident students during the following visiting hours:
  7. Winter (October to March)  
Monday to Saturday: 03:00 PM to 06:00 PM  
Sunday: 09:00 AM to 06:00 PM
  - Summer (April to September)  
Monday to Saturday: 05:00 PM to 07:00 PM  
Sunday: 09:00 AM to 06:00 PM
8. Only parents /guardian and authorized visitors can take a resident student for shopping/overnight stay on weekends with permission of concerned warden/housekeeper.
9. Permission to meet the authorized visitors must be obtained from the Warden/assistant manager accommodation. Male visitors shall meet the resident only the visitor`s room for minimum possible time to avoid inconvenience to other students.
10. The resident students may attend the university`s department functions and study tours subject to the permission of the Dean undergraduate.
11. Permission for going out must be obtained one day in advance. While going out a resident, must sign in the Register giving time of departure, place and phone number of the place of visit and time of return. She must also sign in the register upon her return.

<b>Season</b>	<b>Opening Gate Time</b>	<b>Closing Gate Time</b>
<b>Winter</b>	07:00 AM	05:00 PM
<b>Summer</b>	07:00 AM	06:00 PM

### **B. Guest Policy for Girls Hostel:**

Resident Students shall not be allowed to invite female guests for casual meals or for night stay without prior permission of the concerned warden. First degree blood relatives are not allowed to reside in the hostel except in case of any serious emergency situation. Approval of concerned warden/housekeeper shall be required in such case

**Students Accommodation Committee is hereby constituted for the Allotment of Rooms in Hostel:**

1. Prof. MohlasimBillah, Associate Dean BKMC / Provost	Chairman
2. Prof. Rehman Ud Din, Associate Dean BKMC (Clinical)	Member
3. Prof. Usman Ali, Chairman Department of Anatomy BKMC	Member
4. Prof. Muhammad Hussain, Department of Surgery BKMC	Member
5. Assoc: Prof. Farhat Rehman, Chairperson Department of Physiology BKMC	Member
6. Assoc: Prof ..Raham Zaman. BKDC	Member
7. Asst: Prof. Abdullah Department of Forensic Medicine BKMC	Member
8. Mrs. Fazilat Begum Warden Girls Hostel	Member
9. Mr. Ihsan Ullah. Warden Boys Hostel	Secretary

**TOR's of the committee:**

1. Ensure fair room allocation for eligible students.
2. The registered MTI BKMC/BKDC students are eligible, with priority for specific needs,
3. The eligible students must submit formal applications by deadline, exceptions under exceptional circumstances,
4. The Rooms allocated based on set criteria. Final decision binding.
5. The efforts made for preferences. Final allocation per availability and Committee discretion.
6. Shared occupancy per availability and policy: adherence to occupancy rules required.
7. Must adhere to institution and hostel rules: violations may lead to eviction.
8. Residents responsible for cleanliness and upkeep: damages beyond wear and tear their financial responsibility.
9. Committee can terminate accommodation for rule violations, misconduct, or financial issues.

**Disciplinary committee for students of Bacha Khan Medical College Mardan**

Associate Professor Dr Asma Ali	Chairperson
Dr Farhan Raees	member
Assistant Professor Dr Ghulam Ishaq	member
Assistant Professor Dr Saif Ullah	member
Dr Ahmad Nawaz	member

## HOSTEL DUES

Hostel dues can be changed by the college authorities from time to time and are as following:

GOVERNMENT DUES		
S. No.	Particulars	Charges
1)	Hostel admission fees	Rs. 24600/a
HOSTEL DUES		
1)	Mess charges	As per actual expenses.
2)	Hostel security (Refundable)	Rs. 8000/once at the time of hostel admission
3)	Generator Maintenance/Fuel Charges	Rs. 4000/-

### Co-Curricular Activities Committee

The following committee is hereby constituted for the supervision & facilitation of Co-Curricular Activities of the College.

These activities in college are vital for holistic development, fostering skills, social interaction, and leadership roles, while also providing stress relief and opportunities for exploration. They enhance resume, offer networking prospects, promote cultural appreciation, and contribute to personal fulfillment, shaping a well-rounded college experience:

Dr Muhammad Naeem	Chairman
Dr Yousaf	Member
Dr Raham Zaman	Member

### The following Terms & Conditions will be followed:

1. The Chairman made coordination/liaison with Chairman Curriculum Committee for arrangement of extracurricular activities with administrative approval of the undersigned through Associate Dean.
2. ECAC Chairman and designated Faculty/Staff oversee extracurricular activities, including those by societies like Social Welfare Society & Literary Society.
3. Activities outside regular curriculum, covering cultural, social, and academic interests.
4. ECAC Chairman supervises all college societies for regulation compliance.
5. Voluntary involvement opens to all registered students of BKDC Mardan.
6. Educational Enhancement: Activities aim to enhance personal development and holistic growth of BKDC.
7. Participants must follow college rules and ethical standards of BKDC.
8. College provides necessary resources for activity organization.
9. College can alter or end activities for safety or compliance reasons.
10. Participation implies agreement with terms and conditions

## DISCIPLINE

Every student and the parent/guardian of the students at the time of admission into the college shall give the following undertaking: -

## UNDERTAKING/AGREEMENT

(To be filled by the candidate on Judicial Bond of Rs. 100/and duly attested by the First-Class Magistrate).

Mr./Miss \_\_\_\_\_ Son/Daugh of \_\_\_\_\_

resident of \_\_\_\_\_

do hereby solemnly undertake to abide by the following: -

- i) That I have read the admission policy for Khyber Pakhtunkhwa Medical/Dental Colleges and Prospectus of the Bacha Khan Dental college and hereby agree to conform to all provisions of the statutes of the college or statutes and rules as may hereafter be framed by the appropriate authorities.
- ii) That the information furnished in, and documents attached with the application form are correct, and I fully understand that at any time during course of study, if it is found that any information is incorrect or any documents produced at the time of admission are false, which would have rendered me ineligible for admission under the rules, my name shall immediately be struck off from the college roll and legal proceedings started against me.
- iii) That I shall, in case my name is struck off under clause (ii) above not be entitled to claim refund of any fee paid by me. In addition, I shall pay to the Dean as liquidated damages @ Rs. 100,000 (One Hundred Thousand) per year of my studies in Bacha Khan Dental College.
- iv) That I shall have minimum attendance of 75%, diligently apply myself to acquire and develop the skill necessary for the practice and advancement of my study in order to qualify for the examination and will not be promoted to the next higher class unless cleared all the subjects.
- v) That I shall maintain identity as a student of college by wearing college uniform. I shall participate fully and whole-heartedly in games and curricular activities.
- vi) The hostel accommodation will be provided subject to availability, in case of non-availability of hostel accommodation I will not ask for any accommodation.
- vii) That I will not indulge in politics of any type and will not be a member of any political party/ organization/ student federation and holding a gathering, meeting or taking out procession in any part of Campus, I understand that my failure to observe this clause of undertaking shall result in cancellation of my admission/expulsion from the college, and that the decision of the Dean in this regard will not be challenged in any Court of Law.
- viii) That I shall never use violence, threat of violence and pressure in any dispute with others, all means and methods shall only be logic, persuasion, petition, appeal, revision, review and other legal peaceful methods for settlement of differences and disputes.
- ix) That in any disputes with me, teachers and employees of the College I shall accept the decision of the committee constituted by the Dean for settlement of the wrong doers.
- x) Further, I do hereby solemnly undertake to refrain from: -
  - a) Doing anything which may cause injury or insult to teachers and staff of the Institution.
  - b) Holding a gathering, meeting or taking out procession in any part of Campus.
  - c) Allowing or abetting the entry to the premises of the College of expelled students, anti-social elements or others whose presence in the Campus could cause conflict amongst the students.
  - d) Bringing into the Campus, consuming or encouraging consumption of alcoholic products, drugs, and narcotics and indulging in acts of moral turpitude.
  - e) Bringing or keeping any type of weapons within the College/hostel premises.

- f) Using or occupying any room or part of any building of the Institution without Lawful authority.
- g) Subletting my hostel room to unauthorized persons.
- h) Damaging any College property including building, equipment, vehicles etc. in any manner.
- i) Indulging in any violence or any other unsuitable activities even outside the campus of Dental College which may bring bad name of the college.
- j) From all such acts and deeds as might bring disgrace and bad name to the college.
- xi) In case I am reported to be guilty/involved in any of the aforesaid activities during my stay in dental college, the college authority can rusticate me from the college temporarily or expel me permanently I will not try to create law and order situation or instigate the students of the college or of any other institution against the action taken by the college and neither I will go to any Court of Law. In case of my expulsion from the college I shall pay to the Dean as liquidated damages at the rate of Rs. 100,000 (One hundred thousand) per year of my study in the college.
- xii) If it is reported that I have not honored the decision of the College authorities as described above, I shall be liable to pay Rs. 200,000 (Two hundred thousand) per year of my study in the college as damages to the Government of Khyber Pakhtunkhwa/MTI Mardan.
- xiii) In case there is any dispute between me on one hand and administration of the Dental College on the other hand regarding my involvement in the disciplinary or political matter or regarding the imposition on any penalty or damages on me, the matter shall be referred to the Dean, as the sole arbitrator and his decision in such capacity shall be final and shall not be called into question in any court of law.
- xiv) That I will abide by the decision of the College Authorities in case I am found guilty of indiscipline, defamation, disrespect of the Teachers/ staff and other anti-institutional activities.
- xv) I understand that If it is found that I was not entitled for admission according to the Khyber Pakhtunkhwa Medical & Dental colleges admission policy at any stage of MBBS/BDS course OR if it is found that I was not entitled for admission in preference to the other candidates who applied for admission at any stage of MBBS/BDS course, my admission shall stand cancelled.
- xvi) I solemnly declare that I do not have Double Domicile Certificate.

(Signature of the student)

Full Name: \_\_\_\_\_

Father's Name: \_\_\_\_\_

National Identity Card Number \_\_\_\_\_

Permanent Address \_\_\_\_\_

Dated \_\_\_\_\_ 2026

# BACHA KHAN DENTAL COLLEGE MARDAN



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